



LEICESTER PREPARATORY SCHOOL

Stoneygate College

REGISTRATION FORM

Name of pupil.....

Address.....

.....

Home telephone number..... Date of birth.....

Religion..... Ethnicity..... Nationality..... Male/Female

Father's name and title.....

Occupation.....

Emergency contact no.....email address.....

Mother's name and title.....

Occupation.....

Contact number.....email address.....

Name of previous school.....

Name and address of doctor

Any allergies or medical conditions the school should be aware of
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Any dietary requirements i.e. vegetarian.....

Date of admission..... Full or part time.....

Registration fee of £50 (non-refundable). Acceptance fee of £300 (Reception to Year 6 only - refundable). One terms notice must be given in writing before the withdrawal of a pupil, or one terms fees paid in lieu of notice.

I apply for a place for my child, having read and agreed to the terms above. I agree that my child shall be subject to all school regulations. **Both parents to sign.**

Parent / guardian..... Date.....

Parent / guardian..... Date.....

2 Albert Road, Leicester, LE2 2AA. Tel. 0116 270 7414 www.leicesterprep.co.uk



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SCHOOL FEES

The fees are currently payable as follows:

Registration Fee: £50.00 (non-refundable).

Deposit: On acceptance of a place at the School a deposit of £300 is payable.

- (i) This deposit is repaid when the child leaves the School, after deducting any amounts then outstanding.
- (ii) The sum is forfeit in the event of subsequent withdrawal before actually joining the School.

Individual Music Tuition: The fees are payable direct to the Music Academy.

Fees include textbooks, exercise books, milk, squash, lunch and biscuits. Any books lost have to be replaced by the pupil. **Excursions** are charged at cost.

Fees are subject to revision from time to time but, as far as possible, it is the policy of the School to give parents a minimum of a term's notice of any change made. **Fees are payable on the first day of each term. Monthly standing order payments are acceptable by prior arrangement.**

A **sibling discount** scheme operates, offering a reduction of 10% in school fees for a second child and a maximum of 12.5% for subsequent children. The reduction applies to the younger child's fees in all cases. If one or more children withdraw from the school, the fees for the remaining pupil with revert to standard.

NOTICE OF REMOVAL

A full term's notice, in writing, is required before the removal of a pupil, otherwise a term's fee in lieu will be charged and the deposit is forfeit. In the case of a pupil being requested to leave because of antisocial behaviour, the deposit and fees would become non-refundable.

Mobile contact number for urgent notices

Email address for electronic notices

Please inform the School Office if there is a change to any of these details, as they may be the only form of contact.

Parent / Guardian signature

Printed Dated

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